

# REGISTRATION # \_\_\_\_\_

# HOME OCCUPATION & PROFESSIONAL OFFICES REGISTRATION FORM AS REQUIRED BY SECTION 4.20.1 (8) & 4.30.10 OF THE ENFIELD ZONING ORDINANCE Copy Attached

NAME:					
Last		First		Middle	
ADDRESS:					
	Number & Street	City	'State	Zip Code	
	<u>B</u>	SUSINESS INFO	<u>ORMATION</u>		
		Name of Bu	isiness		
		Type of Bu	siness		
Location of I	Business in home and	d Percent of Hom	ne Used for Bu	siness	
		Number of En	nployees		
Description of	of Business:				
	Paid		Applicant's Sig	nature	Date

#### 4.20.1 Notes to Use Table

- (1) Agricultural activities which require a Special Permit include: all processing or manufacturing of agricultural products, whether such products are grown on or off the premises; the storage of all agricultural products produced or grown off the premises; and roadside stands larger than 200 square feet in size, for the sale of any and all farm products, regardless of where the products are processed or manufactured. The majority of all products sold at the roadside stand must be raised or produced on the premises. For the purposes of this use, off the premises means that the growing and processing/storage of products takes place on property under different ownership than the property upon which the products are sold.
- (2) <u>Bed and Breakfast Inns</u>, <u>Boarding Houses</u> and <u>Rooming Houses</u> must maintain the appearance of owner-occupied residential buildings.
- (3) All /Recreational Vehicles must be stored inside garages or to the rear of the existing front building line. Commercial Vehicles in residential districts are allowed only in accordance with Section 3.30.13 of these regulations. (amended 11/25/03)
- (4) New buildings and new or renovated landscaping shall conform to general standards of the surrounding neighborhood. When <u>Family Day Care Facilities</u> are proposed in buildings containing more than one dwelling unit, a Special Permit from the Commission is required.
- (5) All Farm buildings and uses, other than the growing of crops and raising of livestock, shall meet Special Permit standards. A farm stand of less than 200 square feet in size is permitted as of right; such farm stand shall be at least 20 feet from the street line and at least 100 feet from any intersection. Buildings used for the storage of agricultural products are an accessory use. Operating dairy farms may sell products raised or produced on such farms at farm stands or from buildings on the premises. Buildings used for the storage of motor vehicles and equipment used in the operation of the farm are permitted as an accessory use. The repair of such vehicles and equipment within buildings on the farm is permitted. Commercial piggeries, fur farms, goat farms and similar uses are prohibited.
- (6) Restaurants with full liquor or beer and wine permits may be permitted by the Commission, except in the HR-33 District, as an <u>accessory use</u> to a golf course. Such use shall require a Special Permit. Both the golf course and restaurant use shall be on the same parcel and under the same ownership. The use of any portion of the premises as a tavern, cocktail lounge, nightclub, or discotheque is prohibited.
- (7) Only government offices and buildings for offices and public assembly are permitted in the Thompsonville Village Center Zone. Other government facilities, even when owned by the Town are not permitted in the Thompsonville Village Center Zone.
- (8) <u>Home Occupations/Professional Offices</u> are <u>accessory uses</u> and shall not change the residential character of the building; shall be registered with the Zoning Enforcement Officer; only residents are permitted to work on the premises; minimal customers may visit the business on a regular basis; if the operator of the home occupation/professional office wants to have non-residents employed on the premises, the Zoning Enforcement Officer shall require that a Site Plan be approved by the Commission, but in no instance shall more than two (2) non-residents be employed on the premises; adequate on-site parking must be provided for employees and customers.

## **4.30.10** Home Occupations/Home Professional Offices

- A. If no changes to the property are required, including any increase in the arrangements for or layout of parking areas, and only residents of the premises are employed, the Office of the Director of Planning and/or the Zoning Enforcement Officer may approve Home Occupations/Home Professional Offices. Such approvals shall be reported to the Commission monthly.
- B. If any persons who are not residents of the building are employed, a Special Permit is required.
- C. Under no circumstances shall more than two (2) non-residents be employed.
- D. All parking areas providing three (3) or more spaces must be paved and landscaped as required by Article 10.
- E. The Office of the Director of Planning shall determine design and construction standards for all parking areas.
- F. Not more than 25 percent of the residential structure shall be used for business purposes.
- G. The residential character of the building shall be maintained.
- H. Customer visits and deliveries by any trucks shall be kept to a minimum.
- I. Such uses shall be limited to the primary building on the <u>lot</u> except as may be allowed under the provisions of subsection J. below.
- J. (Amended 1/01/08) Pet grooming may be permitted as a Home Occupation by Special Use Permit subject to the following additional standards:
  - a. The residential lot on which the home occupation is to be conducted shall have a minimum lot area of 1.5 acres.
  - b. Any wastewater from the proposed use shall be discharged into the Town sewer system subject to approval from the Water Pollution Control Division.
  - c. The water supply to the use shall be equipped with a backflow prevention device.
  - d. No more than four animals may be serviced per day.
  - e. No overnight kenneling shall be allowed.
  - f. No signage may be allowed.
  - g. Hours of operation shall be limited to 9 a.m. to 6 p.m. on Monday through Saturday with no Sunday hours.
  - h. If the proposed use is to be located in an accessory structure, such structure shall be located at least fifty feet (50') from the nearest neighboring residential building.

#### TOWN OF ENFIELD ZONING ENFORCEMENT

Virginia C. Higley, CZEO, Zoning Enforcement Officer Town of Enfield 820 Enfield St. Enfield, CT. 06082 860-253-6368

REVIEWED	BY
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### TOWN OF ENFIELD DEVELOPMENT SERVICES

Raymond Warren, Director Town of Enfield 820 Enfield St. Enfield, CT. 06082 860-253-6387

## STATE OF CONNECTICUT - DEPARTMENT OF REVENUE SERVICES

State of Connecticut Department of Revenue Services 25 Sigourney Street Hartford, CT 06106

CONNTAX Information Line (860) 297-5962 Menu of Services

1-800-382-9463

Sales Tax Information (860) 297-5962 or (860) 297-4906

(if performing a service)

Tax Forms (860) 297-5962 Press 3

Taxpayer Services Rep

(860) 297-5962 Press 0 (860) 297-5698

FAX

(860) 297-4911

Hearing Impaired (TDD)

## CONNECTICUT ECONOMIC RESOURCE CENTER

Customer service non-profit affiliate of the State of Connecticut Office of Economic and Community Development; gives information to people starting new businesses, including possible "seed" money programs.

Connecticut Economic Resource Center 805 Brook Street Building 4 Rocky Hill, CT 06067 (860) 571-7136 1-800-392-2122

# STATE OF CONNECTICUT - DEPARTMENT OF CONSUMER PROTECTION - OCCUPATIONAL LICENSING

State of Connecticut
Department of Consumer Protection
Real Estate, Professional and Trades Division
State Office Building
165 Capitol Avenue Room G3A
Hartford, CT 06106
(860) 566-3290

## NORTH CENTRAL CONNECTICUT CHAMBER OF COMMERCE - AT ENFIELD

North Central Connecticut Chamber of Commerce 113 Elm Street Enfield CT 06082

Enfield, CT 06082 (860) 741-3838

#### U S SMALL BUSINESS ADMINISTRATION

Small Business Administration District Office 330 Main Street Hartford, CT 06106

SCORE Starter Kit

(860) 240-4700

Questions & Answers (860) 240-4654

1-800-392-2122

## SMART START - FIRST STEP FOR BUSINESS

www.cerc.com 1-800-392-2122

Form Date:

02/23/93

Revised:

05/09/94; 06/03/96; 08/12/99; 03/14/01